

# Wildlife Licence Amendment Form (Natural Person)

Wildlife Licence No:

## About this Form

Use this form to amend personal details of a private wildlife licence or commercial wildlife licence issued to a natural person. This form can also be used to upgrade from a current Private Basic Licence to an Advanced Licence before 30 June 2019

### 1. Personal details

*Changes to personal details (other than change of address) require supporting documentation, such as a photocopy of your amended Driver's Licence.*

Mr/Mrs/Ms	First name	Other name/s	Surname
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Date of birth	Gender ( <i>select one</i> )		
<input type="text" value="dd/mm/yyyy"/>	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Intersex		

### 2. Residential address (or specified premises for a commercial wildlife licence)

Property name ( <i>name of house, farm or building if applicable</i> )	Flat / Unit No.	House/Lot No.
<input type="text"/>	<input type="text"/>	<input type="text"/>
Street name or PO Box		
<input type="text"/>		
City/Suburb/Town	Postcode	
<input type="text"/>	<input type="text"/>	

### 3. Your postal address

*If the same as the above address, please write 'As above'*

Property name ( <i>Name of house, farm or building if applicable</i> )	Flat / Unit No.	House/Lot No.
<input type="text"/>	<input type="text"/>	<input type="text"/>
Street name or PO Box		
<input type="text"/>		
City/Suburb/Town	Postcode	
<input type="text"/>	<input type="text"/>	

### 4. Contact details

Telephone No.	Mobile No.	Email
<input type="text"/>	<input type="text"/>	<input type="text"/>

## 5. Application to upgrade from a Basic Wildlife Licence to an Advanced Wildlife Licence

From the tables below, select the required fee type, TODAY'S DATE and the **Expiry Date** currently shown on your licence. The full fee is shown alongside in **Bold** and the concession fee (for eligible persons) is shown in *Italics*.  
If claiming Concession, you must attach a photocopy of a valid Concession card as proof of your entitlement.

Licence Expires	Expiry Date: 30-Sep-2018		Expiry Date: 30-Sep-2019		Expiry Date: 30-Sep-2020		Expiry Date: 30-Sep-2021	
	Full Fee	Concession	Full Fee	Concession	Full Fee	Concession	Full Fee	Concession
TODAYS DATE								
July 2018	<b>\$49.40</b>	\$39.10	<b>\$131.80</b>	\$80.30	<b>\$214.20</b>	\$121.50	<b>\$243.00</b>	\$136.00
August 2018	<b>\$42.60</b>	\$35.70	<b>\$125.00</b>	\$77.00	<b>\$207.30</b>	\$118.10	<b>\$237.60</b>	\$133.20
September 2018	<b>\$35.70</b>	\$32.30	<b>\$118.20</b>	\$73.50	<b>\$200.40</b>	\$114.60	<b>\$232.00</b>	\$130.40
October 2018	-	-	<b>\$111.20</b>	\$70.00	<b>\$193.60</b>	\$111.20	<b>\$226.60</b>	\$127.80
November 2018	-	-	<b>\$104.40</b>	\$66.70	<b>\$186.70</b>	\$107.80	<b>\$221.00</b>	\$125.00
December 2018	-	-	<b>\$97.60</b>	\$63.20	<b>\$179.90</b>	\$104.40	<b>\$215.60</b>	\$122.20
January 2019	-	-	<b>\$90.60</b>	\$59.70	<b>\$173.00</b>	\$100.90	<b>\$210.10</b>	\$119.50
February 2019	-	-	<b>\$83.80</b>	\$56.40	<b>\$166.10</b>	\$97.50	<b>\$204.60</b>	\$116.80
March 2019	-	-	<b>\$77.00</b>	\$52.90	<b>\$159.30</b>	\$94.10	<b>\$199.20</b>	\$114.00
April 2019	-	-	<b>\$70.00</b>	\$49.40	<b>\$152.40</b>	\$90.60	<b>\$193.60</b>	\$111.20
May 2019	-	-	<b>\$63.20</b>	\$46.10	<b>\$145.50</b>	\$87.20	<b>\$188.20</b>	\$108.60
June 2019	-	-	<b>\$56.40</b>	\$42.60	<b>\$138.70</b>	\$83.80	<b>\$182.60</b>	\$105.80

## 6. Collection, use and disclosure of personal information

### Privacy and Data Protection Act 2014

The Department of Environment, Land, Water and Planning (DELWP) is committed to protecting personal information provided by you in accordance with the principles of the Victorian privacy laws. The information you provide will be used to monitor compliance with licence conditions and to provide information about any changes to legislative requirements. Your contact details may also be used by DELWP or its contracted service providers under confidentiality agreements to survey you about your experience with DELWP or to seek feedback related to the keeping of wildlife. A licence may not be issued if the information required is not provided.

The information you provide will also be made available to any authorised law enforcement agency.

You may access the information you have provided to DELWP by contacting the Customer Service Centre on 136 186.

## 7. Declaration by Applicant

*I understand that there are penalties for making a false declaration and that any licence issued as a result of a false declaration will be cancelled, and may affect my eligibility to keep wildlife in the future, and that all details provided by me on this form are true and correct. I also consent to the collection, use and disclosure of my personal information for the purposes described in Part 8.*

Signature of Applicant

Date

## Further information

In Victoria, Wildlife Licences and authorisations are issued under the *Wildlife Act 1975* and the *Wildlife Regulations 2013*.

The holder of a Wildlife Licence, permit or authority must notify the Secretary within **10 business days** of any change of name or address provided to the Secretary in relation to the licence, permit or authority.

A wildlife licence cannot be transferred to another person. If you hold wildlife under a wildlife licence and want to transfer it to another person, that person must first have the appropriate wildlife licence.

Application forms for Wildlife Licences are available online at [www.wildlife.vic.gov.au](http://www.wildlife.vic.gov.au) or by calling 136 186.

If amending personal information (Parts 1 to 4) only, post or fax the completed form to Wildlife Licensing at the address below.

If you are applying to upgrade your licence you will need to include a cheque or money order for the fee payable. Payment should be made out to "Department of Environment, Land, Water and Planning".

Licence Holders under 18 years of age seeking an Advanced Wildlife Licence for the purposes of keeping venomous snakes must include documentary evidence of competency in the safe-handling of venomous snakes and the signature of their parent or guardian. Contact the DELWP Customer Service Centre on 136 186 for details.

**Lodgement WITH payment:**

Please make your cheque or money order payable to 'Department of Environment, Land, Water and Planning' and post completed forms to:

**Accounts Receivable  
Department of Environment, Land, Water and Planning  
475-485 Mickleham Rd  
Attwood VIC 3049**

**Lodgement WITHOUT payment:**

If payment is not required, completed forms may be emailed to [wildlifelicencing@delwp.vic.gov.au](mailto:wildlifelicencing@delwp.vic.gov.au) or posted to:

**Wildlife Licensing  
Department of Environment, Land, Water and Planning  
475-485 Mickleham Rd  
Attwood VIC 3049**

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*To receive this publication in an alternative format, please contact DELWP on 136 186 or email [customer.service@delwp.vic.gov.au](mailto:customer.service@delwp.vic.gov.au). You can also contact DELWP via the National Relay Service on 133 677 or [www.relayservice.com.au](http://www.relayservice.com.au).*

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