

# 2022 Flood Emergency Veterinary Care for Wildlife Response

Guidelines

December 2022





**Warning: Health and safety is paramount:** You must put in place relevant Work Health Safety policies and procedures to ensure the safety of those undertaking grant activities. You must comply with any government measures and requirements in relation to COVID-19. Stay up to date at [www.coronavirus.vic.gov.au](http://www.coronavirus.vic.gov.au)

#### Photo credit

Koala implant procedure ©State of Victoria, DEECA

### Acknowledgment

We acknowledge and respect Victorian Traditional Owners as the original custodians of Victoria's land and waters, their unique ability to care for Country and deep spiritual connection to it. We honour Elders past and present whose knowledge and wisdom has ensured the continuation of culture and traditional practices.

We are committed to genuinely partner, and meaningfully engage, with Victoria's Traditional Owners and Aboriginal communities to support the protection of Country, the maintenance of spiritual and cultural practices and their broader aspirations in the 21st century and beyond.



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### Accessibility

If you would like to receive this publication in an alternative format, please telephone the DEECA Customer Contact Centre on 136 186 or email [grantsinfo@delwp.vic.gov.au](mailto:grantsinfo@delwp.vic.gov.au) or via the National Relay Service on 133 677 [www.relayservice.com.au](http://www.relayservice.com.au). This document is also available on the internet at [www.deeca.vic.gov.au](http://www.deeca.vic.gov.au)

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## 1. What is the 2022 Flood Emergency Veterinary Care for Wildlife Response?

The 2022 Flood Emergency Veterinary Care for Wildlife Response Grant supports registered veterinary practitioners/businesses to undertake assessment and treatment of sick or injured wildlife, and to work with wildlife carers to rehabilitate wildlife within the flood affected local government areas in Victoria.

A total pool of \$90,000 is available through this grant.

## 2. Who can apply?

This program is available to veterinary practitioners/Businesses registered with the Vet Board of Victoria. These practitioners/businesses must be located within flood affected local Government areas (see Appendix A) in Victoria and have been supporting flood response activities by undertaking assessment and treatment of wildlife.

## 3. What might be funded?

The following types of activities are eligible for funding:

- Provide basic veterinary care and advice to support wildlife carers in the flood affected local Government areas in Victoria.
- Perform diagnostic assessment and treatment to flood affected injured wildlife in the nominated local Government areas in Victoria.
- Undertake humane euthanasia, if necessary, of wildlife impacted by flood in the affected local Government areas in Victoria.
- Purchase of personal safety equipment to undertake veterinary care.

## 4. What will not be funded?

This program will not fund the following activities:

- Routine or ongoing maintenance activities.
- Recurrent operating costs, for example rent and utility costs, insurance and/or activities establishing expectations of ongoing funding.
- Training and certification – accreditation.
- Travel and accommodation costs.
- Purchase of computers, laptops, tablets, drones, and smart phones.
- Activities located outside the State of Victoria.
- Individuals, groups or businesses that nominally reside and operate in areas other than the nominated local government areas.

## 5. How much can I apply for?

A one-off payment of up to \$1,500 (excluding GST) per location is available to successful practitioners/Businesses.

Funds for this grant are intended to be spent during the 2022-23 financial year.

## 6. When is the application open and close?

This grant will open in mid-December 2022 and operate as a rolling fund, with each application assessed as they are received until the total fund of \$90,000 is exhausted.

Early applications are strongly encouraged.

## 7. What supporting documents will need to be provided?

You need to provide a summary record of wildlife treated as a result of the 2022 Flood Emergency in Victoria (see **Appendix B**) in the application form.

## 8. What are the funding conditions?

### 8.1 Funding agreements

Successful applicants must enter into a funding agreement with the Department of Energy, Environment and Climate Action (DEECA). The Victorian Common Funding Agreement (short form) will be used for this funding. Information is available on <https://www.vic.gov.au/victorian-common-funding-agreement..> DEECA will send the agreement via Adobe Sign to you to sign electronically.

A single upfront payment will be paid into your nominated bank account within 2-3 weeks of the signing of the agreement by both parties. DEECA will provide supplier details form for you to complete prior to payment.

The activity does not include using the Funding for political campaigning or advocacy activities for political parties.

### 8.2 Legislative and regulatory requirements

In delivering the activity grant recipients are required to comply with all relevant Commonwealth and state/territory legislations and regulations, including but not limited to:

- *The Privacy Act 1988 (Commonwealth)*
- *The Freedom of Information Act 1982 (Vic)*
- *Occupational Health and Safety Act 2004*
- *Wildlife Act 1975*
- *Wildlife Regulations 2013*
- *Prevention of Cruelty to Animals Act 1986.*
- *Firearm Act 1996*
- *Veterinary Practice Act 1997*

### 8.3 Tax implications

Applicants should consult the Australian Taxation Office or seek professional advice on any taxation implications that may arise from this grant funding.

Successful applicants without an ABN will need to provide a completed Australian Taxation Office form 'Statement by a Supplier' so that no withholding tax is required from the grant payment.

**GST: If you are registered for the Goods and Services Tax (GST), where applicable we will add GST to your grant payment and provide you with a recipient created tax invoice.**

## 8.4 Acknowledging the Victorian Government's support

Successful applicants are expected to acknowledge the Victorian Government's support and promotional guidelines (<https://www2.deeca.vic.gov.au/grants>) will form part of the funding agreement. Successful applicants must liaise with the departmental program area to coordinate any public events or announcements related to the project.

## 8.5 Payments

Payments will be made as long as:

- the funding agreement has been signed by both parties
- other terms and conditions of funding continue to be met.

## 8.6 Privacy

Any personal information about you or a third party in your application will be collected by the department for the purposes of administering your grant application and informing Members of Parliament of successful applications. Personal information may also be disclosed to external experts, such as members of assessment panels, or other Government Departments for assessment, reporting, advice, comment or for discussions regarding alternative or collaborative grant funding opportunities. If you intend to include personal information about third parties in your application, please ensure that they are aware of the contents of this privacy statement.

Any personal information about you or a third party in your correspondence will be collected, held, managed, used, disclosed or transferred in accordance with the provisions of the *Privacy and Data Protection Act 2014* and other applicable laws.

DEECA is committed to protecting the privacy of personal information. You can find the DEECA Privacy Policy online at [www.delwp.vic.gov.au/privacy](http://www.delwp.vic.gov.au/privacy).

Requests for access to information about you held by DELWP should be sent to the Manager Privacy, P.O. Box 500 East Melbourne 8002 or contact by emailing [Foi.unit@deeca.vic.gov.au](mailto:Foi.unit@deeca.vic.gov.au).

## 9. What is the application process?

Applications are submitted online using the Grants Online portal.

To apply, go to the grant program website

[Wildlife.vic.gov.au/grants/flood-emergency-veterinary-care-response-grant](http://Wildlife.vic.gov.au/grants/flood-emergency-veterinary-care-response-grant)

From this web page, click on the 'Start New Application' button.

You will be asked to enter your username. if you don't have one, click on the "Create an Account" button.

Keep a record of your username (email) and password for future reference. Try to choose an email that will not change in the future because over time your account will record your grant history.

To return to a saved draft application, click on the "**Access Saved Application**" button

You will receive an application number when you submit an application online. Please quote this number in all communications with the department relating to your application.

**Note:** No hard copy applications will be accepted. Incomplete applications will not be considered.

## 10. Where to find help?

You can contact the DEECA Customer Contact Centre on 136 186.

The Flood Emergency Response Grant program team can be contacted at [Enviro.grants@delwp.vic.gov.au](mailto:Enviro.grants@delwp.vic.gov.au)

For technical issues with Online application, email [grantsinfo@delwp.vic.gov.au](mailto:grantsinfo@delwp.vic.gov.au)

## 11. What happens after I submit my application?

DEECA will assess each application as they are submitted.

The team will notify the outcome of your application.

If successful, the team will forward a simple agreement via Adobe Sign for you to sign.

We will also provide supplier (banking) details form for you to complete to facilitate payment.

## 12. Do I need to provide a progress or final report?

No. You do not need to submit a final report to DEECA.

## 13. Key dates

Applications open	Mid December 2022
Applications close	31 May 2023 or when all the funds are expended
Applicants notified	As soon as it is assessed and deemed eligible

## 14. Checklist

Read these guidelines and the information about this grant program at [Wildlife.vic.gov.au/grants/flood-emergency-veterinary-care-response-grant](https://wildlife.vic.gov.au/grants/flood-emergency-veterinary-care-response-grant) before applying and complete the following checklist.

Have you:

- read these guidelines carefully?
- checked if you are, or your organisation is, eligible for this grant funding?
- checked that you would be able to comply with all relevant laws and regulations in delivery of your activity?
- prepared the appropriate supporting data or documents?

## Appendix A – Eligible Local Government Areas in Victoria

No.	Name of Local Council	No.	Name of Local Council
1	Alpine Shire Council	31	Mansfield Shire Council
2	Ararat Rural City Council	32	Maribyrnong City Council
3	Banyule City Council	33	Maroondah City Council
4	Baw Baw Shire Council	34	Melbourne City Council
5	Benalla Rural City	35	Mildura Rural City Council
6	Boroondara Council	36	Mitchell Shire Council
7	Brimbank City Council	37	Moira Shire
8	Buloke Shire Council	38	Moonee Valley City
9	Campaspe Shire Council	39	Moorabool Shire Council
10	Central Goldfields Shire	40	Mornington Peninsula Shire Council
11	City of Ballarat	41	Mount Alexander Council
12	City of Casey	42	Moyne Shire council
13	City of Greater Bendigo	43	Murrindindi Shire
14	City of Greater Geelong	44	Nillumbik Shire Council
15	City of Greater Shepparton	45	Northern Grampians Shire
16	Colac Otway Shire Council	46	Pyrenees Shire Council
17	Corangamite Shire Council	47	Southern Grampians Shire Council
18	East Gippsland Shire Council	48	Strathbogie Shire
19	Gannawarra Shire Council	49	Surf Coast Shire Council
20	Glenelg Shire Council	50	Swan Hill Rural City Council
21	Golden Plains Shire Council	51	Towong Shire Council
22	Hepburn Shire Council	52	Warrnambool City Council
23	Hindmarsh Shire Council	53	Wangaratta Rural City Council
24	Horsham Shire Council	54	Wellington Shire Council
25	Hume City Council	55	Wyndham City Council
26	Indigo Shire Council	56	Whittlesea City Council
27	Latrobe City Council	57	Wodonga City Council
28	Loddon shire	58	Yarra Ranges Council
29	Macedon Ranges Shire	59	Yarriambiack Shire Council
30	Manningham City Council		

## Appendix B – Type and Number of Wildlife assessed & treated due to floods in Victoria

Type	Number of Juvenile Wildlife	Number of Adult Wildlife
Bat		
Bird		
Dingo		
Echidna		
Emu		
Frog/amphibians		
Goannas		
Kangaroo		
Koala		
Reptiles		
Possoms and gliders		
Small mammals		
Wallaby		
Wombats		
Other		

