**Threatened Fauna Translocation Evaluation Panel project reporting template**

This document is a template for providing translocation project reports to the Threatened Fauna Translocation Evaluation Panel (TEP). Reports to the TEP must be provided annually and at the completion of the project. Completed reports can be sent to the Conservation Regulator at: [environmental.research@delwp.vic.gov.au](mailto:environmental.research@delwp.vic.gov.au).

Please delete the blue guidance text before submitting the report.

**Section 1. Project details:**

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| --- | --- |
| **Project title:** |  |
| **Taxon translocated:** |  |
| **Report author(s):** |  |
| **Reporting date:** |  |
| **Report type:** | **Annual** (project ongoing)  **Final** (project complete) |
| **Number of individuals planned to be translocated:** | Provide the number of individuals that were planned to be translocated, as per the approved Translocation Plan |
| **Number of individuals translocated:** | Provide the actual number of individuals translocated to date |
| **Source location/s:** | Provide the source location/s for the translocated individuals |
| **Release site location/s:** | Provide the release site location/s for the translocated individuals |
| **Project start date:** | Provide the date that the translocation project commenced |
| **Project completion date:** | Provide the date that the project was completed.  If this is an annual report and the project is ongoing, please provide the estimated completion date. |

**Section 2. Please provide a summary of the current status of the project:**

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| Provide details about the current status of the project, any contingency plans that are being implemented, and any new or changed methods. |

**Section 3. Please provide a summary of the results against each of the indicators of success from the approved Translocation Plan (add new rows as needed):**

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| --- | --- | --- | --- |
| **Indicators of success** | **Results** | **Comments** | **Status\*** |
| E.g. Survival rate - 80% of translocated individuals surviving after 30 days | e.g. 30% of translocated individuals survived after 30 days | e.g. Low survival rate due to feral cat predation at release site, feral cat control being implemented prior to future releases |  |
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|  | **Indicator of success met** |  | **Indicator of success not met** |
|  | **Indicator of success partially met** |  | **Too early to assess indicator of success** |

**\*Status:**

**Section 4. Lessons learnt from the project and recommendations for future translocations of the taxon:**

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| Provide details about any lessons learnt from the project and recommendations for future translocations of the taxon, e.g.  - selection of individuals for translocation  - trapping method  - transport  - release site selection  - release protocols  - predator control  - monitoring approach  etc. |